#### **Quotations**

Quotations are valid for 30 days and are fully inclusive of all costs applicable.

Prices are subject to changes dependent on market prices at the time of final invoice.

Travel fees apply to all deliveries and grazing tables. Further details on travel fees can be provided on request based on kms travelled.

Minimum charges do apply and will be detailed in the event if these charges are not met. If you have a small function, talk to us about some ideas to meet the minimum charge and maximise your value. Images on our website and marketing material are styled for presentation purposes and may not be indicative of the presentation of items ordered. Menus are subject to change according to seasonal and supplier availability. We do endeavour to alert clients to any changes; however, this is not always possible and in some instances some products may be substituted for similar quality ingredients.

## **Bookings**

A Deposit of 50% is required to confirm a booking and is payable within 14 days to maintain the booking.

Bookings made within less than 21 days require full payment.

Grazy Little Things reserves the right to decline any function that is not confirmed.

Payment of the deposit confirms you have read, understood, and accepted all the terms and conditions.

## Final confirmation

The menu and all required services must be finalised 30 days prior to the event.

The final number guests must be finalised 21 days prior to the event.

An invoice will be submitted and must be paid 21 days prior to the event to confirm all final requirements.

Reduction in final numbers greater than 10% of original booking will be charged at 50% of the cost per head to cover costs incurred.

# Final Payment

Final payment is required prior to the event.

If using EFT, allow 21 days prior to allow transaction to be complete prior to the event.

Cash on the day is not acceptable, should you wish to pay cash then same timelines than EFT apply.

Credit cards are not accepted.

If final payment is not made, Grazy Little Things has the right to delay service until payment is made.

#### Cancellation

Cancellations made within 14 days, for any reason, including weather or any other circumstances will still incur the full quoted cost of catering.

Cancellation made within 2 to 6 weeks of your event will forfeit your 50% deposit.

Cancellation made 6 weeks prior to your event will be fully refunded including deposit minus a \$150.00 management and administration fee.

Covid-19 Cancellations – Proof will be required.

Cancellation due to Covid-19 will only be considered if in accordance with the definitions as listed on the SA Health website at the time of the cancellation.

Cancellation made within 72 hours of the event will be offered a credit up to value of the quoted costs for use at a later date, if not accepted then a cancellation fee of 50% of the quoted cost will be incurred.

Cancellation made within 30 and 8 days of the event will be offered a credit up to value of the quoted costs for use at a later date, if not accepted then a cancellation fee of the deposit paid will be incurred.

Cancellation made 31 days and more prior the event will be fully refunded including deposit minus a \$150.00 management and administration fee.

Broken or Damaged Hire Equipment

Replacement cost will be charged for all equipment, broken, damaged or stolen from the event.

A deposit for equipment damage will be requested for functions requiring the hiring of equipment.

ALL Grazing equipment must be clean upon pick up or deposit will be forfeited.

Special Diet and Food Safety

Grazy Little Things prepare all food in accordance with the food standards set by Food Standards Australia.

Whilst all care is taken in relation to food allergies and intolerances advised to us by our clients, due

to the fact that our kitchen prepare all food types, we take no responsibility for any adverse reaction by any guest to the food prepared by us.

All food is prepared in our kitchen and, in some cases, also prepared, plated, etc, in various function venue kitchens. Whilst all effort will be made to prevent mixing, the organiser must be totally aware and accept that by consuming food prepared in these kitchens that allergens may be present from previous functions.

Whilst we understand the importance of this and will endeavour to be careful not to cross contaminate your food, Grazy Little Things will not accept responsibility or liability for an adverse reaction to our food by any guest.

Grazy Little Things does not operate a nut-free kitchen.

Vouchers

All vouchers are non-refundable and cannot be redeemed for cash.

They must be used within the expiry period.

V1 OCTOBER 2022